

**REHEARSAL DINNER AGREEMENT Alberton Orchards – Alberton, Montana Event Date:**

This agreement is entered into on [ ] between:

**Host(s):** [Full Name(s) of Host(s) – usually parents or couple]

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

and

**Venue & Catering Provider:** Alberton Orchards, LLC

Address: 1022 Sawmill Gulch Road, Alberton, MT 59820

Contact: Steven Delisle | Info@albertonorchards.com

**1. Event Details**

- Event Type: Wedding Rehearsal Dinner
- Date:
- Time: Guest arrival at [TBD]; Dinner service begins at [TBD];
- Event duration 3 hours
- Expected Guest Count:
- Location on Property: The Orchard or Trestlewood and Ember
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**2. Menu & Beverage (to be finalized no later than 30 days prior)**

- Style: Family-Style
- Selected Menu: Will work with host to finalize options. Common menu includes bread service, house made salad, appetizer, chicken or steak main course, dessert, beer and wine.
- Bar Service: Hosted beer & wine only
- Special Dietary Requests: To be submitted in writing no later than 14 days prior

**3. Financial Terms**

- Fee: \$100.00 per person
- Minimum of 10 persons, maximum of 25
- Service Charge/Gratuuity: 20%
- Total Estimated Cost: \$ \_\_\_\_\_

**Payment Schedule:**

- Deposit to Reserve Date (non-refundable): 50% down
- Final balance + final guest count due: 14 days prior

- Any additional charges (extra hours, damages, etc.) due within 7 days of event

**4. Included in Rental**

- Exclusive use of designated areas for 3 hours
- Tables, chairs, market lighting, basic sound system
- Set-up and tear-down by venue staff
- On-site coordinator day-of
- Ample parking
- Family style dining including bread service, appetizer, salad, main course, dessert, beer and wine.

**5. Cancellation Policy**

- 90 days or less: 50% of total estimated contract forfeited

**6. Liability & Insurance**

- Hosts agree to obtain event insurance (one-day special event policy) naming Alberton Orchards, LLC as additional insured (recommended minimum \$1M liability).
- Venue is not responsible for lost/stolen items.
- Damage to property beyond normal wear and tear will be billed at replacement/repair cost.

**7. Additional Policies**

- No rice, birdseed, confetti, glitter, or sky lanterns. Sparklers permitted only with prior approval and fire extinguisher present.
- All music must end by 10:00 PM (local quiet hours).
- All vendors must be approved by venue and provide certificates of insurance if requested.

**8. Force Majeure**

In the event of wildfire, extreme weather, or other acts of God that make the venue inaccessible or unsafe, both parties will work in good faith to reschedule. If rescheduling is not possible, deposits will be refunded minus any non-recoverable expenses already incurred by the venue.

**Acceptance of Terms**

We, the undersigned, have read and agree to the terms outlined above.

**Host Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Print Name:**

\_\_\_\_\_

**Host Signature (2nd if applicable):** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Print Name:**

\_\_\_\_\_

**Alberton Orchards Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Print Name & Title:** \_\_\_\_\_

